

**Agenda for PSI Regulatory and Professional Policy Committee held on
26 November at 10am
The meeting will be held online via MS Teams**

Colour code: Red—for decision; Green—for discussion; Blue—for information

Agenda Notation: * - document provided in advance; ** - will be presented in slide deck at meeting;

Indicative time	Item and descriptor		Presenter
10.00	A	Apologies and welcome of new members	Chair
10.02	B	Declaration of Interests (See appendix A below)	Chair
10.04	C	Approval of meeting agenda	Chair
10.05	D	Draft Minutes	
	D.1	Approval of Minutes June 2021 meeting*	Chair
10.10	E	External Response to COVID-19 Pandemic	
	E.1	Update on response to COVID-19*	C Nestor
2021 Committee Workplan-Ongoing Regulatory Work			
10.20	F	Annual reports from Schools of Pharmacy	
	F.1	Consideration of recommendation from the Executive that the Annual Reports from each of the Schools of Pharmacy are satisfactory*	A Mellett
10.30	G	Irish Institute of Pharmacy (IIOP)	
	G.1	Annual Workplan Irish Institute of Pharmacy (IIOP)*	A Mellett
10.40	H	Registration process for pharmacists	
	H.1	Proposal to end the COVID-19 related delegation/discretion of the Registrar in respect of language competence and registration processes*.	J Bryan

10.50	I	Falsified Medicines Directive	
	I.1	Update on work to increase compliance in advance of the end of “use and learn” period**	J Bryan
2021 Committee Workplan –Update on Strategic Projects			
11.05	J	Update on Review of the PSI’s CPD Model*	
	J.1	Project Health Card*	A Mellett/A Boland
	J.2	Report on the outcome of consultation*	
	J.3	Memo on review of CPD model*	
11.35	L	2021 Committee Workplan and service planning 2022	
	L.1	Committee workplan 2021-Project Health Tracker*	N Byrne
	L.2	Update on Project to review Core Competency Framework for Pharmacists*	A Mellett
	L.3	Update on operationalising the PSI Regulatory Risk Register*	C Stokes/C Dooley
	L.4	Update on Reform of the Pharmacy Act	C Nestor
	L.5	Draft Service Plan 2022*	N Byrne
11.55	M	AOB	Chair
		Close of meeting- Plus-Delta	
		Proposed Meeting Dates for 2022	
		Thursday, 17 February	
		Thursday, 10 March *Provisional date if required	
		Tuesday, 12th April	
		Thursday, 9 June	
		Thursday, 22 September	
		Thursday, 1st December	

We anticipate the meeting should end at approximately: 12.30

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.